

Include all checks, cash and/or direct deposit info

Date rec'd _____

Date Deposited _____

Reviewed _____



Recorded

RUSHWOOD PTA

Deposit Request

Date: _____

Name: _____ Email: _____

Event/Committee: _____

Please check one:

☐

To Deposit

Direct Deposit (for recording purposes only)

Deposit	Amount
1.Total Cash	\$
2.Total Checks	\$
3.	\$
4.	\$
5.	\$
TOTAL AMOUNT FOR DEPOSIT:	\$

Include all checks and cash to this form, put it in an envelope and submit to:

Monica Gallagher, PTA Treasurer

You can submit this form plus attachments through the PTA mailbox in the

Teacher's Lounge or place in the Treasurer's secure mailbox in PTA Office.

Please feel free to email or call if you have any questions:

gmigallagher@aol.com 330-386-3685